



CRAMLINGTON SCHOOL SPORT PARTNERSHIP: RISK ASSESSMENT

ACTIVITY: SPORTS TOURNAMENTS / FESTIVALS 2017[illegible]

Road Traffic Accident	Pupils instructed to wear seatbelts. Luggage and equipment securely fastened and clear of aisles and exits.	
Disruptive behaviour distracting driver.	Pupils briefed as to behaviour expected on vehicle.	
Embarking and disembarking from a vehicle	Pupils briefed about how to get on and off coach/minibus and where to assemble.	
Travel in teachers' and parents' cars	This must be covered by individual school policies.	SSP will offer funding for taxi, minibuss or coach travel.
THE ACTIVITY: Range of indoor and outdoor sporting activities.	Pupils of appropriate age and ability (where stated) brought to events .	Sporting activity managed with appropriate teaching / coaching progressions and safety procedures. Relevant NGB guidelines followed e.g. age groups.
THE ACTIVITY: Personal Clothing and Personal Protective Equipment	Appropriate footwear and sports clothing worn. Jewellery removed and long hair tied back. Personal protective equipment worn as stipulated by NGBs in AfPE 'Safe Practice in PE and school sport'. (2016 edition)	Information sent to schools will contain information regarding personal clothing and personal protective equipment where required. In line with the Cramlington School Sports Partnership Events Policy , it is the schools' responsibility to ensure that pupils are adequately equipped to take part in the event.

GENERIC RISK ASSESSMENTS/STANDARD OPERATING PROCEDURES USED IN THE COMPILATION OF THIS RISK ASSESSMENT:

Northumberland County Council – The Safe Management of Off-Site Educational Visits
afPE – Safe Practice in Physical Education and School Sport 2016 Edition

ONGOING RISK ASSESSMENT AND RISK MANAGEMENT:

All staff must respond to changing or unforeseen circumstances e.g. changes in weather, pupils' behaviour, ineffective officiating, dangerous play. School staff retain overall responsibility for withdrawing their pupils from an activity if they do not consider it safe.

ALTERNATIVE ARRANGEMENTS:

If sufficient suitably qualified or experienced staff are not available to run the event safely, or if inclement weather makes it unsafe to play, the event will be postponed or cancelled by SSP staff.

REVIEW COMMENTS:

This risk assessment will be reviewed at the beginning of each academic year or more often if new legislation/guidelines relating to the safe management of educational off-site visits are published.

Signed: *GEMarsden*

Position: Cramlington SSP Coordinator

Date: 23rd September 2016