



Shanklea Primary Daily School Routines

Student Expectations

September 2020 to Christmas 2020

Before School /At home

- Do not come to school if you feel unwell (particularly with a cough, temperature or if you have an unusual loss of taste or smell.)
- Do not come to school if a member of your family is diagnosed with COVID-19 or is displaying symptoms.
- Your parents must inform your Head Teacher, Mrs Brown, or the Office Team immediately if they or any members of their family have COVID symptoms or a diagnosis.
- We have asked your parents or carers to contact us if you are Clinically Extremely Vulnerable so that we can carry out a risk assessment.
- If you have been prescribed medication for ADHD/ADD/ASD/Anxiety please make sure you resume taking this prior to returning to school.
- Please make sure that we have your medication in school, if you require it during the school hours.



What to bring with you

1. You should wear your smart Shanklea Uniform and suitable school shoes.
2. You may bring your own labelled water bottle.
3. You may bring your own labelled healthy snack.
4. You may bring a labelled packed lunch bag (preferably a disposable one for the first weeks of term.)
5. You may bring your own labelled hand sanitiser.
6. You need to bring a labelled P.E. kit.
7. Please do not bring any unnecessary items to school.
8. Please do not bring a face mask into school unless there is a medical reason to do so.

School transport

- If you are travelling by taxi or school transport you will be expected to use the gel provided before you get in the vehicle.
- You must wear your own face mask when using school transport. Your driver will be wearing a face mask.
- You must act responsibly in the transport in order to keep everyone as safe as possible.



Arrival at school

- On the school yard, stay in your socially distanced queue until you are called by the school staff to enter your Year group 'bubble'.

- Remember to keep a 1 metre plus distance from others
- Use the hand gel provided before you enter the building
- You will go straight to your classroom.



Hygiene

- All staff and students will be required to apply hand gel on entry to the school building.
- All staff and students should wash their hands regularly and specifically on entering their Classroom and prior to eating (snacks or dinner) or drinking.
- You should wash your hands if you come into accidental hand-to-hand contact with other people (or use hand sanitiser until the opportunity to wash hands occurs).
- All staff and students will be reminded to avoid touching their faces.
- Students and staff will have daily reminders to promote responsibility for their own personal hygiene.
- Students and staff must pay extra attention to hygiene and avoid touching surfaces when using communal areas (e.g. toilets).

Social Distancing and Health & Safety

- Students will have daily (regular and explicit) reminders regarding social distancing.
- Students and staff will try to observe social distancing within their classrooms.
- Students should avoid contact with other groups as much as possible during the school day. This may not be possible in school transport, but transport groups will be consistent as much as is practicably possible.
- Students must not wander out of classrooms and into other parts of the school unless they are changing lessons or given specific permission by a member of staff.
- Where students are incapable of following or refuse to adhere to social distancing or social behaviour rules which put themselves or others at risk, then additional personal risk assessments will be made, which may cause their on-site attendance in school to be reviewed.

How the school day will be organised.

In general:



- All students will be returning to school in September.
- You will be with your class group for the vast majority of the time.
- You will have Outdoor Time and Lunch time with your class group, not your Key Stage.
- You will have different subject teachers and support staff as you normally do throughout the day.
- You will have your own stationery set and zipped plastic folder at your work table.
- You will arrive and depart school at staggered times within the school day.

- School meals will be 'portable' and eaten in classrooms, or you can bring your own packed lunch to eat in your classroom.

How else will the school keep me safe?



- Clear expectations about social distancing, following instructions and routines in order to keep everyone safe
- Regular handwashing (students and staff are expected to wash hands when they arrive and leave school) Classrooms all have handwashing facilities and or gel.
- Hand sanitiser gel will be available as students arrive and depart school.
- Classroom furniture and equipment will be rearranged to create as much space between students as possible.
- Most equipment will not be shared. Staff and students will clean shared equipment between each use.
- Toilets will be cleaned regularly throughout the day.
- Cleaning of surfaces throughout the day in each teaching area and cleaning of all communal "touch" surfaces (door handles, etc.) throughout the day by staff.
- All areas cleaned each evening by specialist cleaning staff.
- Classrooms will have open windows for ventilation.

What If I become ill at school?



- We will isolate you at the Medical Isolation Zone.
- A member of staff will supervise you.
- We will phone your parents/carers and ask them to collect you from school immediately.
- We will ask your parents/carers to seek a COVID test for you and observe the isolation guidelines.

Testing for site for parents and carers -

<https://www.nhs.uk/conditions/coronavirus-covid-19/>



www.shanklea.northumberland.sch.uk